



**ADDENDUM NO. 1**

**Proposal to:** City of Kannapolis  
401 Laureate Way  
Kannapolis, NC 28081

**Project:** Oakwood Avenue Sidewalk Improvements  
NCDOT Project C-4916C

**Bid Opening:** Tuesday, May 29, 2018 at 2:00 PM  
Kannapolis City Hall, Public Works Department  
3<sup>rd</sup> Floor, 401 Laureate Way  
Kannapolis, NC 28081

**Addendum Date:** May 16, 2018

**GENERAL**

The following changes, additions, interpretations, and corrections are herewith made a part of the referenced project and shall take precedence over previous requirements. Contractors shall familiarize themselves with the content of this addendum, as it is a part of the contract documents. **Bidders shall acknowledge on the Bid Form on page BF-1 the receipt of this addendum.**

**PRE-BID MINUTES**

Pre-bid meeting held May 15, 2018 at 2:00 PM at the City of Kannapolis City Hall, Public Works Department at 401 Laureate Way, Kannapolis, NC.

**ATTENDANCE**

Colleen Poland- Concord Builders  
Mark Hoesman- Carolina Siteworks  
Richard Haffner- Sonny Development  
Antionette Garrison-Abram Construction  
David Lipe-AWCK

**Project Description**

Construction of 7,000 LF of sidewalk, minor storm drainage, and grading along the western margin of Oakwood Avenue from the existing sidewalk north of Windsor Drive up Rogers Lake Road.

## Discussion Items

### Invitation to Bid

#### 1. Contractor's License/Prequalification requirement:

- Non licensed contractors are permitted to bid, however they must be licensed prior to performing any work. Contractors permitted 60 days after bid opening to become licensed. See Page IB-1
- Bidders are required to be prequalified with NCDOT as a Bidder or PO Prime Contractor prior to submitting a bid. See Page IB-1

#### 2. Bid Security/Bond requirement:

- Bidders must submit a cash deposit or CERTIFIED CHECK or Bid Bond in the amount of 5% of the Bid amount, checks made payable to the City of Kannapolis. Bid Bond forms BB-1 : BB-7
- Successful Bidder will be required to furnish Construction Performance and Construction Payment Bonds. Forms on Pay-1 : Pay- 9 and Per-1 : Per-9.

#### 3. DBE Goal:

- DBE goal for this project is 4.0%

See General Project Special Provisions Page 5 – Page 17. There are DBE requirements as listed in the bid documents. The DBE Goal is 4%, should the lowest responsive bidder fail to meet or exceed the DBE contract goal, the lowest responsive bidder shall provide documentation of its good faith efforts made to reach the contract goal.

Bidders must comply with the DBE Requirements:

- Only DBE subcontractors that have a certification on the NCDOT directory will be counted toward meeting the DBE Goal.
- List DBE commitments on Page MISC2-1 and MISC2-2 (pink sheets)- must be filled out when bid is submitted.
- DBE firms that intend to bid the project as the Prime Contractor will need to list their firm as a DBE on the listing of DBE Subcontractors on page MISC2-1 and MISC2-2 and list the percentage of the work they wish to commit.
- The percentage of DBE participation listed on the DBE form will become the contract goal. For example if the DBE participation is shown as 8%, then 8% becomes the goal for the project.

### Submission of Bids (Pink Sheets)

Bidders will be required to submit the following documentation with their bid:

- Completed Bid Form (acknowledge receipt of Addendum on BF-1, addendum number and date) BF-1 : BF-5

- Iran Divestment Act Certification; Page IDA-1
- Listing of DBE subcontractors Misc2-1 : Misc2-2 Indicated total value and % on Misc2- 2
- Execution of Bid, Non-collusion affidavit, debarment certification and gift ban certification, fill out applicable form Misc 4-1 – Misc 4-8
- Bid Bond- BB-1 : BB-7

**Original Project Manual in its entirety, no photo copies or partial manuals.**

**The minutes of this pre-bid meeting will be distributed to plan holders as addendum #1. Bidders must acknowledge receipt of addendum #1 on BF-1.**

**Insurance Requirements**

General Project Special Provisions Page 18, NCDOT Article 107-15, also Page P-5 requires that the City of Kannapolis and the Engineer be included as additional insured on the Insurance Policy.

**Award of Contract**

- No contract will be awarded until written concurrence is received from NCDOT.

**Liquidated Damages and Contract Time**

- General Project Special Provision and BF-5- Liquidated Damages \$1,000/calendar day, 180 calendar day contract time
- ICT-1 Liquidated Damages \$100/hour- See Page 3 of the General Project Special Provisions

**Federal Aid Posters**

- Federal Aid posters to be posted at the project site

**Buy America**

Applies to the use of domestic steel and iron products, see General Project Special Provisions Page 20 Buy America Provisions

**Minimum Wages General Decision**

- See Standard Special Provisions (yellow sheets) Page 93
- Certified Payroll required weekly from Prime and all subcontractors
- Wage interviews will be performed by Owner/Engineer

**Work Times-** See Page P-5 and P-6 (Sheet 1-A of the Plans has conflicting information)- The work times are in accordance with the Contract Manual, Page P-5 through P-6 as follows:

- No work between 6 pm and 7 am
- No weekend (Saturday and Sunday) work without prior approval

- No work on City Holidays without prior approval

### **Permits**

**No permits required**

**Contractor is required to complete:**

#### **Erosion and Sediment Control/Stormwater Certification**

- Certified Supervisor, Certified Foreman, and Certified Installer, See General Project Special Provisions page 22 – 27, Contractor Level II certified supervisor must perform weekly (and within 24 hours after each 0.5 inch rainfall) inspections using DEMLR Monitoring Form Rev. 08012013.

### **Subcontracts**

- Must have written consent from the Engineer; NCDOT forms will be used for approval of all subcontracts.
- Prime Contractor must with his own organization perform a minimum of 40% of the work; DBE participation up to the contract goal will be deducted from the total bid amount when calculating the amount of work sublet, see section 108-6 of the NCDOT Standard Specifications.
- All subcontractors must be pre-qualified with NCDOT prior to performing work on this project.
- FHWA 1273 must be physically incorporated into each subcontract and subsequent subcontracts.

Government officials shall have access to the project site and work at all times.

### **Review of Plans**

Contractor will need to work with property owners to provide access to their homes while reconstructing their driveways and contractor will need to provide access to mail service at all times

Contractor is required to video entire project site prior to beginning construction to document existing conditions. Video must be submitted to the Engineer for review and approval prior to beginning work. (Page P-7)

Contractor is required to video proposed storm drainage construction for Engineer's review and approval prior to placement of curb and gutter. No direct payment will be made for this item as it is considered incidental to the cost of the storm drainage pay items. This requirement was not in the original contract manual, is added by Addendum #1.

### **Overhead Utility Conflicts**

Duke Energy will be relocating several poles along the project. May require coordination of contractor's operations during construction.

Question and Answers:

**Question: Will concrete storm pipe be required to be stamped by NCDOT?**

Answer: Yes, all precast concrete must be NCDOT stamped prior to incorporation into the work.

BIDDERS ARE INSTRUCTED TO INITIAL THAT ADDENDUM NO. 1 WAS RECEIVED AT THE APPROPRIATE LOCATION ON BF-1 ON THE BID FORM.

END OF ADDENDUM NO. 1

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David W. Lipe, PE

Alley, Williams, Carmen & King, Inc.